

**From:**

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Invoice Number	1267
Order Number	Miscellaneous Maintenance / Updates
Invoice Date	January 15, 2026
Due Date	January 29, 2026
<b>Total Due</b>	<b>\$900.00</b>

**To:**

Thompson Brooks Insurance  
106-B Annjo Court  
Forest, VA 24551  
<http://www.thompsonbrooksinsurance.com/>  
johntinsurance@aol.com

Hrs/Qty	Service	Rate/Price	Sub Total
1	<b>Meraki/Comcast Internet Reconfiguration</b> * Informed of phone system issue that did not occur once Firewall was removed from equation * Discovered that Comcast modem was not in Bridge mode / no static IP configured * Called Comcast and completed reconfiguration of their modem for a static IP with no internal network routing * Reinstalled Meraki Firewall and Switch and Tested * Confirmed all is working well (no issues reported since installation on 10/29)	\$450.00	\$450.00
1	<b>Configure New Employee</b> * Set up account on PC-7 for Connor Chiarizzio * Set up email for Connor Chiarizzio	\$65.00	\$65.00

Hrs/Qty	Service	Rate/Price	Sub Total
1	<p>Windows 11 Upgrades / Sophos Reinstalls</p> <p>* Upgraded the following computers from Windows 10 to the latest Windows 11:</p> <ul style="list-style-type: none"> <li>- PC-1: Ellen Thompson</li> <li>- PC-2: Brandon Loving</li> <li>- PC-3: Rebecca Pelletier</li> <li>- PC-6: John Cobbs</li> <li>- PC-7: Connor Charizzio</li> <li>- JOHN-LAPTOP: John Thompson</li> </ul> <p>*NOTES:</p> <ul style="list-style-type: none"> <li>- PC-4, PC-5, and PC-8 were not found on the network. Assuming no longer in use but if they are, please let me know. In my notes, they were assigned to Tanya Hatfield, Marlon Scott, and Open PC.</li> </ul> <p>* Reinstalled Sophos on the following:</p> <ul style="list-style-type: none"> <li>- PC-1: Ellen Thompson</li> <li>- PC-2: Brandon Loving</li> <li>- PC-3: Rebecca Pelletier</li> <li>- PC-6: John Cobbs</li> <li>- PC-7: Connor Charizzio</li> <li>- JOHN-LAPTOP: John Thompson</li> <li>- MARK-LAPTOP: Mark Brooks</li> <li>- CINDY-OFFICE: Cindy Atkinson</li> </ul>	\$385.00	\$385.00

Sub Total	\$900.00
Tax	\$0.00
<b>Total Due</b>	<b>\$900.00</b>

**Please make all checks payable to Stephen Overstreet. Thank you!**